



SPCA Eastern Shore

VOLUNTEER APPLICATION

Name _____ Home Phone _____
 Mailing address _____ Town _____
 Physical address _____ Town _____
 Email address _____ Cell Phone _____
 Date of Birth _____ Age _____
 Emergency contact _____ Relationship _____
 Phone _____

Please list 2 references that are not family members:

Name _____ Phone _____
 Address _____

Name _____ Phone _____
 Address _____

Employer Name _____ Phone _____
 Address _____ Job title _____

List any special skills, training or experience _____

Why do you want to volunteer at SPCA-ES? _____

Describe previous experience working with animals _____

List your current pets

Breed	Name	Altered		Where Kept		Vaccinated		Time Owned
		Yes	No	In	Out	Yes	No	
		Yes	No	In	Out	Yes	No	
		Yes	No	In	Out	Yes	No	
		Yes	No	In	Out	Yes	No	
		Yes	No	In	Out	Yes	No	
		Yes	No	In	Out	Yes	No	

Who is your veterinarian? _____ Phone _____
 Have you ever surrendered an animal here or to any other shelter? _____ If so, why?

Thank you for wanting to volunteer with us. Due to insurance policies, volunteers must be at least 18 years of age.

We are very flexible with hours available for volunteers, but do have some minimum requirements: Our adult volunteers

1. Must be at least 18 years old
2. Must attend a general orientation
3. Must be able to physically perform the duties of the position they desire
4. May require additional training

Availability: Volunteers can come in from 10 am until 2 pm, and leave by 2:30 pm, Tuesday through Saturday.

Areas of interest: Dog socialization _____ Cat socialization _____ Events _____

Walking dogs requires training with an experienced volunteer before going out alone

Previous experience with SPCA Eastern Shore: Adopter _____ Donor _____ None _____

Have you ever been convicted of a felony? _____ If yes, please explain _____

Eastern Shore SPCA Release and Waiver of Liability

This Release and Waiver of Liability (the “release”) executed on (date) _____ by (name of volunteer candidate) _____ (“Volunteer”) releases the Eastern Shore SPCA (“Nonprofit”), a nonprofit corporation organized and existing under the laws of the Commonwealth of Virginia including each of its directors, officers, employees, and agents. The Volunteer desires to provide volunteer services for Nonprofit and engage in activities related to serving as a volunteer.

Volunteer understands that the scope of Volunteer’s relationship with Nonprofit is limited to a volunteer position and that no compensation is expected in return for services provided by Volunteer; that Nonprofit will not provide any benefits traditionally associated with employment to Volunteer, and that Volunteer is responsible for his/her own insurance coverage in the event of personal injury or illness as a result of Volunteer’s service to Nonprofit.

1. **Waiver and Release:** I, the Volunteer, release and forever discharge and hold harmless Nonprofit and its successors and assigns from any and all liability, claims, and demands of whatever kind or nature, either in law or in equity, which arise or may hereafter arise from the services I provide to Nonprofit. I understand and acknowledge that this Release discharges Nonprofit from any liability or claim that I may have against Nonprofit with respect to bodily injury, personal injury, illness, death, or property damage that may result from the services I provide to Nonprofit or occurring while I am providing volunteer services.
2. **Insurance:** Further I understand that Nonprofit does not assume any responsibility for or obligation to provide me financial or other assistance, including but not limited to medical, health or disability benefits or insurance of any nature in the event of my injury, illness death or damage to my property. I expressly waive any such claim for compensation or liability on the part of Nonprofit beyond what may be offered freely by Nonprofit in the event of such injury or medical expenses incurred by me.
3. **Medical Treatment:** I hereby Release and forever discharge Nonprofit from any claim whatsoever which arises or may hereafter arise on account of any first-aid treatment or other medical services rendered in connection with an emergency during my tenure as a volunteer with Nonprofit.
4. **Assumption of Risk:** I recognize working with animals places me at risk. I understand that because I may handle animals it is important for me to speak with my physician about the ***tetanus and rabies pre-exposure vaccinations***. As a Volunteer I hereby expressly assume the risk of injury or harm from these activities and Release Nonprofit from all liability for injury, illness, death or property damage resulting from the services I provide as volunteer or occurring while I am providing volunteer services.
5. **Criminal Charges:** I certify that I have never been convicted of animal cruelty, neglect or abandonment, or any offense involving the physical or sexual abuse of a child, or any felony.

- 6. **Community Service:** I am advised that if volunteer hours are to be used for community service or any other application that is ordered by the judicial system that I must schedule these hours with the Community Service Coordinator otherwise the hours will not count toward community service.

- 7. **Photographic Release:** I grant and convey to Nonprofit all right, title, and interests in any and all photographs, images, video, or audio recordings of me or my likeness or voice made by Nonprofit in connection with my providing volunteer services to Nonprofit.

- 8. **Representation of SPCA and Logo:** I recognize that I am NOT to use the SPCA Eastern Shore logo or represent the SPCA Eastern Shore without the express permission of the Management of the SPCA Eastern Shore. If I am found to be representing the SPCA Eastern Shore in an inappropriate or defamatory manner, the SPCA Eastern Shore reserves the right to dismiss me as a volunteer and/or limit my access to the facility.

- 9. **Other:** As a volunteer, I expressly agree that this Release is intended to be as broad and inclusive as permitted by the laws of the Commonwealth of Virginia and that this release shall be governed by and interpreted in accordance with the laws of the Commonwealth of Virginia. I agree that in the event that any clause or provision of this Release is deemed invalid, the enforceability of the remaining provisions of this Release shall not be affected.

By signing below, I express my understanding and intent to enter into the Release and Waiver liability willingly and voluntarily.

Signature (Volunteer)

Date

Signature Legal Guardian (if under 18 years of age)

S. P. C. A. Eastern Shore
P. O. Box 164
Onley, Virginia 23418
(757) 787-7385

In accordance with the Commonwealth of Virginia Code 3.2-6570: Each animal shelter shall obtain a signed statement from each of its directors, operators, staff, animal caregivers and adopters, specifying that the individual has never been convicted of animal cruelty, neglect or abandonment, and each animal shelter shall update such statement as changes occur.

I, _____, have never been convicted of animal cruelty, neglect or abandonment.

Signature: _____

Date: _____

Dog Walking Policy

Thank you so much for becoming a part of our team. Your time spent with shelter animals is extremely rewarding for the pet(s) you visit with one on one, or in a group. This time is invaluable to our pets as it gives them special attention from someone who genuinely cares about them. And it makes their day more enjoyable-they have something to look forward to and seeing you walk in to the kennel brings joy to them.

As your experience grows, we hope you will take on new and enjoyable tasks here at our shelter. As with all programs, there are rules that have to be followed by all to ensure the safety of dogs and people involved.

Not all dogs can be handled by all volunteers. Likewise, not all dogs can go outside the shelter with all volunteers. Volunteers must not go in to a kennel or in the yard with a dog with a red tag.

Experienced and trained volunteers will be allowed to walk dogs outside the building, as long as rules are followed. Sometimes it will take several visits of practice walking our shelter dogs inside a fenced yard before venturing out to the walking trail. Some of the dogs that come to us have never been on a leash and have to learn to be comfortable walking on a leash, which comes with time. Others have lived outside most or all of their life, and these can have aversions to crossing thresholds.

Volunteers will start by getting comfortable getting in/out of kennels with a dog inside; they will then start putting the appropriate harness on the dog they want to walk.

You should always take a poop bag in your pocket in case your dog has to go to the bathroom while on the walk; everyone is expected to clean up after their dog. Used bags can be dropped into the trash dumpster outside.

Taking dogs/handling dogs at events require training to get the dog used to going into a crate if they're new to trips off shelter grounds. You **must** have a personal cell phone on you to leave the property with a dog; in the event of an emergency and the dog gets away from you, this will enable you to call the shelter and get help coming to you immediately.

For Staff Use Only

Approved ____ Denied ____ Denial reason _____
Applicant notified: date _____ Caller _____ Notes: _____

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